

Transition Sooke Steering Committee Meeting March 7, 2023

Draft Notes

4 Directors in Attendance

1. Agenda Review

1.1. Several items were added to the agenda: TS materials storage, financial needs, Provincial election strategy, Transportation Petition.

2. **Notes for the steering committee Feb 7, 2023**, were reviewed and approved.

3. Treasurer's report for Monthly Meeting – Lily

3.1. Lily presented the Financial Report (attached at end of these notes). She noted David Mallett's donation of \$20 and also noted Zero Waste Sooke's healthy bank balance and effective donation collection.

3.1.1. It was noted that Zero Waste Sooke is applying to the CRD and to DoS for funding. These funds would come to Transition to Administer. ZWS has not formally informed TS about these grants. Alan will call Wendy to ensure someone from ZWS attends the TS meeting to request support for the funding.

3.1.1.1. Some further discussion noted that ZWS hopes to pay its website domain and hosting costs from its own account.

3.2. Lily reported that the now empty SMBI account will be retained at Coast Capital, with a view to using it for potential new projects.

3.2.1. Lily explained that by April Transition Sooke would only have about \$245.76, and that at the April meeting fundraising methods will need to be discussed and acted on.

3.3. Storage. It was noted that Lily has all Transition Sooke's internal financial and organizational materials- about a tote's worth. And that Alan has all the public materials. Noted that it is important for the organization to always know where materials are.

4. Steering Committee report to Monthly Meeting

4.1. The report, given by Alan, will include:

4.1.1. Upcoming AGM – Directors Needed

4.1.2. Upcoming Forum

4.1.3. Strategic Planning follow up. Fundraising group ready when projects identified; Social Marketing Group finalizing contact list, will choose 3 organizations to recommend reaching out to, Land Protection group in holding pattern.

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5. Provincial election strategy

- 5.1. WE-CAN is working on election readiness in case of a snap election. WE-CAN is looking for suggestions from climate action groups about how WE-CAN help. As TS isn't involved in partisan politics, suggestions for questions to ask candidates could be useful. Suggested question: How will the candidate bring housing and climate crisis together so that the emission reduction needs of communities are not overtaken by new home construction?

6. Transportation Petition

- 6.1. A letter to the provincial government making recommendations for items to be included in the Clean Transportation Action Plan has been endorsed by some 30 organizations. TS has been asked to sign on. After discussion, it was decided that this item, with the full letter will be sent out to the active member list for a vote as to whether TS should sign on. This will be done following the monthly meeting Mar. 8.

7. Actions from February meeting

- 7.1. SRCHN volunteer event garnered 6 new sign-ups for the newsletter.
8. **Strategic Plan** –follow up on active groups. This discussion is contained in discussion about the Steering Committee Report to the monthly meeting.
9. **Membership** – Transition Sooke needs to find a way to bring people into the fold.

10. AGM Planning

- 10.1. There is no AGM prep outstanding, excerpt finding possible directors as some who were asked have said no due to overwhelm. Alan will ask Wendy O'Connor, Susan will ask Diana again.
- 10.2. ACTION Susan to send out reminder for AGM with agenda.

11. Public Forum Planning Update

- 11.1. We're all on committee and organization is going well. Alan has a call in to Jackie Larkin re the keynote; No response yet.
12. **Apr 12 Monthly Meeting Facilitator:** Susan (with Gord) or with Bernie.

TRANSITION SOOKE TREASURER'S REPORT

Mar.1, 2023

Current Account Balances:

Account Name	Balance
Coast Community Chequing (100)	\$1,591.76
Zero Waste Sooke (102)	\$1,338.35
Special Events (103)	\$0

Details:

Coast Community Chequing (Account #100)

Opening Balance (Feb. 1 2023):	\$ 1571.26
Income:	
Donation, David Mallett: \$20.50	+ 20.50
Total as of March 1	
Total	\$1,591.76

Zero Waste Sooke (Account #102)

Opening Balance (Feb. 1, 2023):	\$1,142.75
Income:	
Fabric Swap Feb. 8 2023 \$118.60	
Repair Café Feb. 19 2023 \$ 77.00	\$ 195.60
Total:	\$ 1,338.35

Accounts Payable: Expenses Payable in March

Word Press for Web Hosting: \$250.00 (Domain Name has already been paid)	
BC Annual Registration 2023 \$ 40.00	
Poster Contest \$200.00	
Budgeted for Public Forum \$856.00	
Total Expenses Payable	\$1,346.00

Projected Balance in Transition Sooke Main Account by end of March: **\$245.76**