

## Steering Committee Meeting

February 7, 7 pm

Notes (Note-taker: Alan)

Lily, Alan, Jo, Susan B and Bernie present

1. Welcome
2. Additions to agenda
3. Reviewed and approved notes of Dec 20, 2022
4. Treasurer's report for Monthly Meeting – Lily – Lily also reported that she is preparing the Short T2 forms, 2014 – present, to submit to CRA
5. Actions from December meeting
  - a. Public forum committee needs to meet – met on Jan 14
  - b. Alan to contact David Mallett to run election – done, David will do it
  - c. Jo to book room - done
  - d. Alan to draft year in review – in progress
  - e. Lily to prepare financial report – in progress; needs to be distributed three weeks before AGM
  - f. Susan B to facilitate – will do it
  - g. Alan to re-word duties of Secretary and add sub-bullets for note-taker - Done
6. Job and Volunteer event – TS will be there. ACTION: Alan to contact Paula to co-ordinate helping on Saturday and determine what needs to be on the table
7. Meeting times of steering committee – day before monthly meetings – confirmed
8. Active Member renewals – Jo, still a few people to hear from; a few have stepped down. Susan B putting “pitch” in newsletter for new active members
9. Strategic Plan –on Jan 22, very successful, three groups active:
  - a. Funding Group met Feb 6, identified grants available as well as different alternative fundraising methods. Funds needed for operational costs. Project funds can be sought when worthy projects are identified.
  - b. Social Marketing (outreach) group is meeting Feb 8 at 6 pm
  - c. Protect land, reduce emissions (support DOS climate action, 7% solution) Will meet in the future. Some outreach to DoS has been made, with the suggestion that a proposal be made as to how TS can support the 7% solution

There will be a report on the strategic plan at the monthly meeting. ACTION: Susan B to ask for anyone else who wants to be involved in the three groups
10. Public Forum Planning Update - Susan C co-ordinating; meeting happening soon

Adjourned – 8:00 pm; Next meeting – March 7, 2023