

## **MINUTES**

District of Sooke Regular Council Meeting  
November 8, 2021,  
7:00 PM  
Council Chamber 2225 Otter Point Road Sooke, BC

### **COUNCIL PRESENT:**

Mayor Maja Tait Councillor Jeff Bateman Councillor Al Beddows, Councillor Ebony Logins  
Councillor Megan McMath Councillor Tony St-Pierre

### **ABSENT:**

Councillor Dana Lajeunesse

### **STAFF PRESENT:**

Norm McInnis, Chief Administrative Officer  
Sarah Temple, Deputy Corporate Officer  
Raechel Gray, Director of Finance  
Matthew Pawlow, Director of Planning and Development  
Paul Bohemier, Manager of Wastewater  
Michael MacDonald, Technology Support Analyst  
Jennifer Royer-Collard, Corporate Services Assistant

### **1. CALL TO ORDER**

The Mayor called the meeting to order at 6:00 p.m.

## **PUBLIC AND STATUTORY HEARINGS**

### **6.1. Business Licence Amendment Bylaw No. 828, 2021**

The Deputy Corporate Officer provided an overview of the public input package for the amendment of the Business Licence Bylaw to add further provisions to address Mobile Food Vendors.

#### **Public input:**

- Darryl Dyck, a Food Truck owner, provided Council with his personal experiences with operating a food truck in the community, requesting continuity and clear steps to ensure compliance.

#### **Council discussion:**

- The differences between mobile and permanent structures, as they relate to the proposed bylaw and building and development regulations.
- The 24-hour timeline was developed to ensure that the food truck can move and that the definition of "mobile" applies.
- Impact of disposal of gray (dish) water and grease on the wastewater collection and treatment facility.
- This bylaw will ensure continuity amongst all food trucks.

2021-409

MOVED by Councillor Ebony Logins, seconded by Councillor Megan McMath: THAT Council adopt the bylaw cited as Business Licence Amendment Bylaw No. 828 (778-01), 2021.

CARRIED UNANIMOUSLY In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows, Councillor Ebony Logins, Councillor Megan McMath, and Councillor Tony St-Pierre  
Absent: Councillor Dana Lajeunesse

**Transition Observer Comments:** Council was very sympathetic to Mr Dyck's situation. The concern appeared to be with the container he is using to store food and that the District felt that he would need to acquire a building permit which could cost up to \$5000 which Mr Dyck felt he was unable to pay. The building permit was thought to be required as it wasn't realized that the container was not a permanent structure and could be easily removed. Mr Dyck said he was happy to comply with the District's requirements once it was established he did not have to pay for a building permit.

Grease getting to the Wastewater Treatment Centre was discussed and staff reported that when the discharged treated water exceeds (I believe) a certain fecal count a fee must be paid. \$50,000 has been paid this year so far. Mayor Tait reported that she had spoken to Sooke residents that did not realize that grease should not be put down the drain. Public education program on the disposal of grease may be in the works.

## 6.2. Checkout Bag Regulation Bylaw No. 831, 2021

The Deputy Corporate Officer provided an overview of the public input package for the regulation of checkout bags.

Public input:

- No members of the public provided comments.

Council discussion:

- Local businesses are already implementing these changes by using biodegradable or paper bags and encouraging shoppers to bring their bags.

2021-410

MOVED by Councillor Jeff Bateman, seconded by Councillor Tony St-Pierre: THAT Council give third reading to the bylaw cited as Checkout Bag Regulation Bylaw No. 831, 2021.

CARRIED UNANIMOUSLY In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows, Councillor Ebony Logins, Councillor Megan McMath, and Councillor Tony St-Pierre

**Transition Observer Comment:** The distribution of plastic bags by shops is banned. This does not apply to plastic bags for bulk or vegetable items. The Federal government is working on a ban to eliminate the use of single use plastic items and it is expected that soon none of these products will be coming into Canada at all.

## 7. Adoption of Minutes - all carried unanimously

### DELEGATIONS

#### 8.1. Sooke Region Chamber of Commerce

Mike Menard, Vice President of the Sooke Region Chamber of Commerce, provided an overview of the Chamber's membership, publications created, the success of student jobs funded by grants, and how the District's support has assisted the success of the chamber.

Council discussion:

- Appreciation for the quality of production materials showcasing the community.
- Integration between the Chamber and the District, in support of economic development.

**Transition Observer Comment:** Mike Menard did say that Sooke businesses as a whole are feeling over taxed.

## 8.2. Challenges for Sooke Restaurateurs

Ramesh Nandhini, the owner of the Kurry King, provided an overview of the difficulties he has incurred in establishing a restaurant in the community, advising of the lack of commercial space to operate a business, significant cost impacts and hurdles he has endured in setting up his restaurant.

Council discussion:

- Difficulties for business licensing while in a commercial space versus a home- based business in a home.
- Encouraging commercial business space in the community through development approvals.

**Transition Observer Comment:** Again Council was very supportive of Mr Nandhini and agreed with the need for more commercial space. Mr Nandhini did say that he had heard from other small businesses that small local businesses are unlikely to get space in the new commercial developments. Mayor Tait said that she recognized that problem and perhaps it could be addressed through the development permit process. Have requirements for small businesses in commercial development like there is for providing some affordable housing in residential developments. Councillor Bateman mentioned establishing a shared space commissary. Mayor Tait mentioned the Hudson Market in Victoria.

## 9. REPORT OF THE CHIEF ADMINISTRATIVE OFFICER

The Chief Administrative Officer provided Council with the following updates:

- The Deputy Director of Finance, Fire Chief and temporary Climate Action Coordinator positions have been successfully filled.

### 12.1. External Council Liaison Appointments - 2022

A re-evaluation of Council liaisons for external Committees and Commissions for 2022.

2021-413

MOVED by Councillor Megan McMath, seconded by Councillor Tony St-Pierre: THAT Council appoint Councillor Jeff Bateman as Sooke's representative to the Vancouver Island Regional Library board for a one-year term, commencing January 1, 2022, and expiring November 7, 2022;

AND THAT Council appoint Councillor Ebony Logins as Sooke's alternate representative to the Vancouver Island Regional Library board for a one-year term, commencing January 1, 2021, and expiring November 7, 2022.

CARRIED UNANIMOUSLY In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows,

Councillor Ebony Logins, Councillor Megan McMath, and Councillor Tony St-Pierre Absent: Councillor Dana Lajeunesse

2021-414

MOVED by Councillor Jeff Bateman, seconded by Councillor Megan McMath: THAT Council appoint Councillor Al Beddows as Sooke's representative to the Sooke and Electoral Area Parks and Recreation Commission (SEAPARC) for a one-year term, commencing January 1, 2022, and expiring November 7, 2022;

AND THAT Council appoint Councillor Dana Lajeunesse as Sooke's alternate representative to the Sooke and Electoral Area Parks and Recreation Commission (SEAPARC) for a one-year term, commencing January 1, 2022, and expiring November 7, 2022.

CARRIED UNANIMOUSLY In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows,

Councillor Ebony Logins, Councillor Megan McMath, and Councillor Tony St-Pierre Absent: Councillor Dana Lajeunesse

2021-415

MOVED by Councillor Jeff Bateman, seconded by Councillor Tony St-Pierre: THAT Council appoint Mayor Maja Tait as Sooke's representative to the Te'mexw Treaty Advisory Committee for a one-year term, commencing January 1, 2022, and expiring November 7, 2022;

AND THAT Council appoint Councillor Ebony Logins as Sooke's alternate representative to the Te'mexw Treaty Advisory Committee for a one-year term, commencing January 1, 2022, and expiring November 7, 2022.

CARRIED UNANIMOUSLY In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows,

Councillor Ebony Logins, Councillor Megan McMath, and Councillor Tony St-Pierre Absent: Councillor Dana Lajeunesse

2021-416

MOVED by Councillor Al Beddows, seconded by Councillor Megan McMath: THAT Council appoint Councillor Jeff Bateman as Sooke's representative to the Victoria Family Court & Youth Justice Committee for a one-year term, commencing January 1, 2022, and expiring November 7, 2022.

CARRIED UNANIMOUSLY In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows,

Councillor Ebony Logins, Councillor Megan McMath, and Councillor Tony St-Pierre Absent: Councillor Dana Lajeunesse

2021-417

MOVED by Councillor Megan McMath, seconded by Councillor Tony St-Pierre: THAT Council appoint Councillor Dana Lajeunesse as liaison to the Sooke Region Historical Society for a one-year term, commencing January 1, 2022, and expiring November 7, 2022.

CARRIED UNANIMOUSLY In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows,

Councillor Ebony Logins, Councillor Megan McMath, and Councillor Tony St-Pierre Absent: Councillor Dana Lajeunesse

2021-418

MOVED by Councillor Jeff Bateman, seconded by Councillor Ebony Logins: THAT Council appoint Councillor Tony St-Pierre as liaison to the Edward Milne Community School Society for a one-year term, commencing January 1, 2022, and expiring November 7, 2022.

CARRIED UNANIMOUSLY In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows,

Councillor Ebony Logins, Councillor Megan McMath, and Councillor Tony St-Pierre Absent: Councillor Dana Lajeunesse

## 12.2. Deputy Mayors 2022

A schedule to appoint designated Deputy Mayors for 2022, to act in the absence of the mayor.

2021-419

MOVED by Councillor Jeff Bateman, seconded by Councillor Ebony Logins: THAT Council appoint the following Deputy Mayors for 2021:

- January - February = Councillor Jeff Bateman
- March - April = Councillor Ebony Logins
- May - June = Councillor Dana Lajeunesse
- July - August = Councillor Al Beddows
- September = Councillor Tony St-Pierre
- October = Councillor Megan McMath

CARRIED UNANIMOUSLY In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows, Councillor Ebony Logins, Councillor Megan McMath, and Councillor Tony St-Pierre  
Absent: Councillor Dana Lajeunesse

### 12.3. 2022 Regular Council Meeting Schedule

A schedule of 2022 Regular Council meetings.

2021-420

MOVED by Councillor Megan McMath, seconded by Councillor Tony St-Pierre: THAT Council approves the 2022 Regular Council meeting schedule as follows:

- January 10, 2022
- January 24, 2022
- February 14, 2022
- February 28, 2022
- March 14, 2022
- March 28, 2022
- April 11, 2022
- April 25, 2022
- May 9, 2022
- May 24, 2022
- June 13, 2022
- June 27, 2022
- July 11, 2022
- July 25, 2022
- September 26, 2022
- October 3, 2022
- November 7, 2022
- November 14, 2022
- November 28, 2022
- December 12, 2022
- 

CARRIED UNANIMOUSLY In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows, Councillor Ebony Logins, Councillor Megan McMath, and Councillor Tony St-Pierre  
Absent: Councillor Dana Lajeunesse

### 12.4. Alternative Approval Process Policy CO-018

The Deputy Corporate Officer provided an overview of the written staff report for the implementation of a new policy that formalizes practices for conducting an Alternate Approval Process (AAP).

Council discussion:

- Concerns with the impact social media could have with online forms being readily available, and residents hastily completing without all the information.

- Increasing accessibility of forms will ensure everyone has access to the opportunity to participate.
  - A Privacy Impact Assessment (PIA) will be conducted in-house.
  - The online forms will be collected through an electronic submission platform.
- Staff advised of a required edit to the policy, in section 3 (b) removing “60 days” and replacing it with “1 year”, to adhere to legislation.

2021-421

MOVED by Councillor Ebony Logins, seconded by Councillor Al Beddows: THAT Council adopt CO-018 Alternative Approval Process Policy, as amended.

CARRIED UNANIMOUSLY In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows, Councillor Ebony Logins, Councillor Megan McMath, and Councillor Tony St-Pierre  
Absent: Councillor Dana Lajeunesse

**Transition Observer Comment:** Some discussion about the concern of the safety of receiving forms electronically. Most felt the need to make it easier for residents to participate outweighed the concerns that could be addressed by staff. Also noted that a resident could submit a form electronically and then request to have the form returned.

### 13. BYLAWS

#### 13.1. Zoning Amendment Bylaw No. 809 (600-85), 2021 - 5627 Woodlands Road

A bylaw to amend the zoning on the property located at 5627 Woodlands Road from Rural Residential (RU4) to Neighbourhood Rural Residential (RU5).

#### **Transition Observer Addition**

READ a FIRST and SECOND time the 12 day of July, 2021.

PUBLIC HEARING held the 20 day of September, 2021.

READ a THIRD time the 20 day of September, 2021.

APPROVED by Ministry of Transportation and Infrastructure the 27 day of September, 2021.

2021-422

MOVED by Councillor Tony St-Pierre, seconded by Councillor Al Beddows: THAT Council adopt the bylaw cited as Zoning Amendment Bylaw No. 809 (600-85), 2021.

CARRIED UNANIMOUSLY In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows, Councillor Ebony Logins, Councillor Megan McMath, and Councillor Tony St-Pierre  
Absent: Councillor Dana Lajeunesse

**Transition Observer Comment:** No discussion as already a done deal.

#### 13.2. Sewer Use Amendment Bylaw No. 827, 2021

A bylaw to amend the Sewer Use Bylaw to add provisions regulating the discharge of waste from Mobile Food Vendors into sewer connections.

#### **Transition Observer Addition**

Most important section:

“3.9 No person shall directly or indirectly discharge, or allow or cause to be discharged, any waste from a Mobile Food Vendor into a sewer connected to a sewage facility, except under conditions specified in the code of practice attached as Schedule Q of this bylaw.”

2021-423

MOVED by Councillor Jeff Bateman, seconded by Councillor Tony St-Pierre: THAT Council adopt the bylaw cited as Sewer Use Amendment Bylaw No. 827 (224- 01), 2021

CARRIED UNANIMOUSLY In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows, Councillor Ebony Logins, Councillor Megan McMath, and Councillor Tony St-Pierre  
Absent: Councillor Dana Lajeunesse

**Transition Observer Comments:** Discussion held at the beginning of the meeting.

### 13.3. Council Procedure Amendment Bylaw No. 833

The Deputy Corporate Officer provided an overview of the written staff report to amend the Council Procedure Bylaw to increase the number of Council members that may attend a meeting electronically.

2021-424

MOVED by Councillor Tony St-Pierre, seconded by Councillor Megan McMath: THAT Council give first, second and third reading to Council Procedure Amendment Bylaw No. 833 (728-03), 2021.

CARRIED UNANIMOUSLY In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows, Councillor Ebony Logins, Councillor Megan McMath, and Councillor Tony St-Pierre  
Absent: Councillor Dana Lajeunesse

### 14. NEW BUSINESS

No new business items were presented.

### 15. COUNCIL VERBAL REPORTS Councillor Beddows reported on:

- Appreciation for staff responses to email queries from residents.

Councillor Bateman reported on:

- Concerns with fireworks being let off without permits.
- Attendance at the Climate Action Committee meeting.

**Transition Observer Comments:** Some discussion about problems with fireworks. A horse was injured and required veterinarian treatment. Someone suggested a set time for fireworks.

### 16. RELEASE OF CLOSED MEETING RESOLUTIONS

- THAT Council recommend the appointment of Dal Little and Jim Perkins as the District of Sooke Resident Elector representatives to the Sooke and Electoral Area Parks and Recreation Commission (SEAPARC) for a two-year term, ending December 31, 2023.

### 17. ADJOURNMENT

2021-425

MOVED by Councillor Tony St-Pierre, seconded by Councillor Megan McMath: THAT Council adjourn the November 8, 2021, Regular Council meeting at 9:21 p.m.

CARRIED UNANIMOUSLY In Favour: Mayor Maja Tait, Councillor Jeff Bateman, Councillor Al Beddows, Councillor Ebony Logins, Councillor Megan McMath, and Councillor Tony St-Pierre  
Absent: Councillor Dana Lajeunesse